



**REFERENCE:** 16/3/3/6/7/1/D6/29/0081/21  
**ENQUIRIES:** Steve Kleinhans  
**DATE OF ISSUE:** 15-JUN-2021

The Managing Director  
STORAGE MOSSEL BAY (PTY) LTD  
4 Keerom Street  
**MOSSEL BAY**  
6500

**Attention:** Mr. Kaye Smith

E-mail: storagemosselbay@gmail.com

Dear Sir

## **APPROVAL OF THE PUBLIC PARTICIPATION PLAN FOR THE PROPOSED DEVELOPMENT OF A STORAGE FACILITY ON ERF 21275 IN AALWYNDAL, MOSSEL BAY**

1. The following documentation in respect of the abovementioned matter refers:
  - 1.1. this Department's letter dated 31 May 2021; and
  - 1.2. the Public Participation Plan, compiled by the appointed independent Environmental Assessment Practitioner ("EAP"), Sharples Environmental Services cc, dated May 2021, received by this Department via e-mail on 28 May 2021, refers.
2. In accordance with this Department's Circular<sup>[1]</sup>, the Competent Authority may be approached for an agreement as provided for in Regulation 41(2)(e) of the Environmental Impact Assessment Regulations, 2014 (as amended) to conduct a public participation process which is reasonable and fair.

This Directorate has reviewed the PP-plan dated May 2021 and **agrees** to the proposed actions to conduct a public participation process, **subject to the following:**

*Describe the public participation process*

From the PP-plan it is unclear whether a pre-application process will be undertaken. Please be advised that Regulation 41 of the Environmental Impact Assessment Regulations, 2014 (as amended on 7 April 2017) may be complied with during the pre-application phase or the application phase of the process or both. As such, the PP-plan must be amended to indicate when Regulation 41 will be complied with. Failure to comply with Regulation 41 may prejudice the outcome of an application for environmental authorisation

<sup>[1]</sup> DEADP Circular No. 0001/2021: *EIA and related licensing services and supporting professional services during COVID-19 Lockdown Alert Level 3 and for the remainder of the COVID-19 national state of disaster*, dated 6 January 2021

❑ *Organs of State / State Department to be consulted*

It is advised that the PP-plan include a list of Organs of State and State Departments which will be consulted. The following Organs of State / State Departments, which administers a law related to the proposed development have been identified:

- Western Cape Government: Department of Agriculture;
- Western Cape Government: Department of Transport and Public Works;
- Breede-Gouritz Catchment Management Agency;
- CapeNature;
- Mossel Bay Municipality;
- Garden Route District Municipality; and
- South African Civil Aviation Authority.

The revised PP-plan must be included in the pre-application and / or draft Basic Assessment Report which is to be submitted to the Competent Authority.

3. Please note that the activity may not commence prior to an Environmental Authorisation being granted by the Department.
4. Kindly quote the above-mentioned reference number in any future correspondence in respect of this matter.
5. This Department reserves the right to revise or withdraw initial comments or request further information from you based on any information received.

Yours faithfully

pp **Francois Naudé** Digitally signed by Francois Naudé  
Date: 2021.06.15 13:38:14 +02'00'

**HEAD OF COMPONENT**

**ENVIRONMENTAL IMPACT MANAGEMENT SERVICES: REGION 3**

**DEPARTMENT OF ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING**

*Ref.: 16/3/3/6/7/1/D6/29/0081/21*

Copied to:

EAP: Sharples Environmental Services cc

E-mail: [ameesha@sescc.net](mailto:ameesha@sescc.net) / [betsy@sescc.net](mailto:betsy@sescc.net)



**GEORGE**  
**TEL:** +27 (0) 44 873 4923 **FAX:** +27 (0) 44 874 5953  
**EMAIL:** info@sesc.net **WEBSITE:** www.sesc.net  
**ADDRESS:** 102 Merriman Street, George 6530  
**PO BOX:** 9087, George, 6530

**CAPE TOWN**  
**TEL:** +27 (0) 21 554 5195 **FAX:** +27 (0) 86 575 2869  
**EMAIL:** betsy@sesc.net **WEBSITE:** www.sesc.net  
**ADDRESS:** Tableview, Cape Town, 7441  
**PO BOX:** 443, Milnerton, 7435

# PUBLIC PARTICIPATION PLAN

## FOR THE

Proposed Construction of a Storage Facility,  
 Mossel Bay Local Municipality.



<b>APPLICANT:</b>	Kaye Smith
<b>ENVIRONMENTAL CONSULTANT:</b>	Sharples Environmental Services cc Ameesha Sanker
<b>SES REFERENCE NUMBER:</b>	CT21/MBStorage/PPPlan/052021
<b>DATE:</b>	May 2021



## Contents

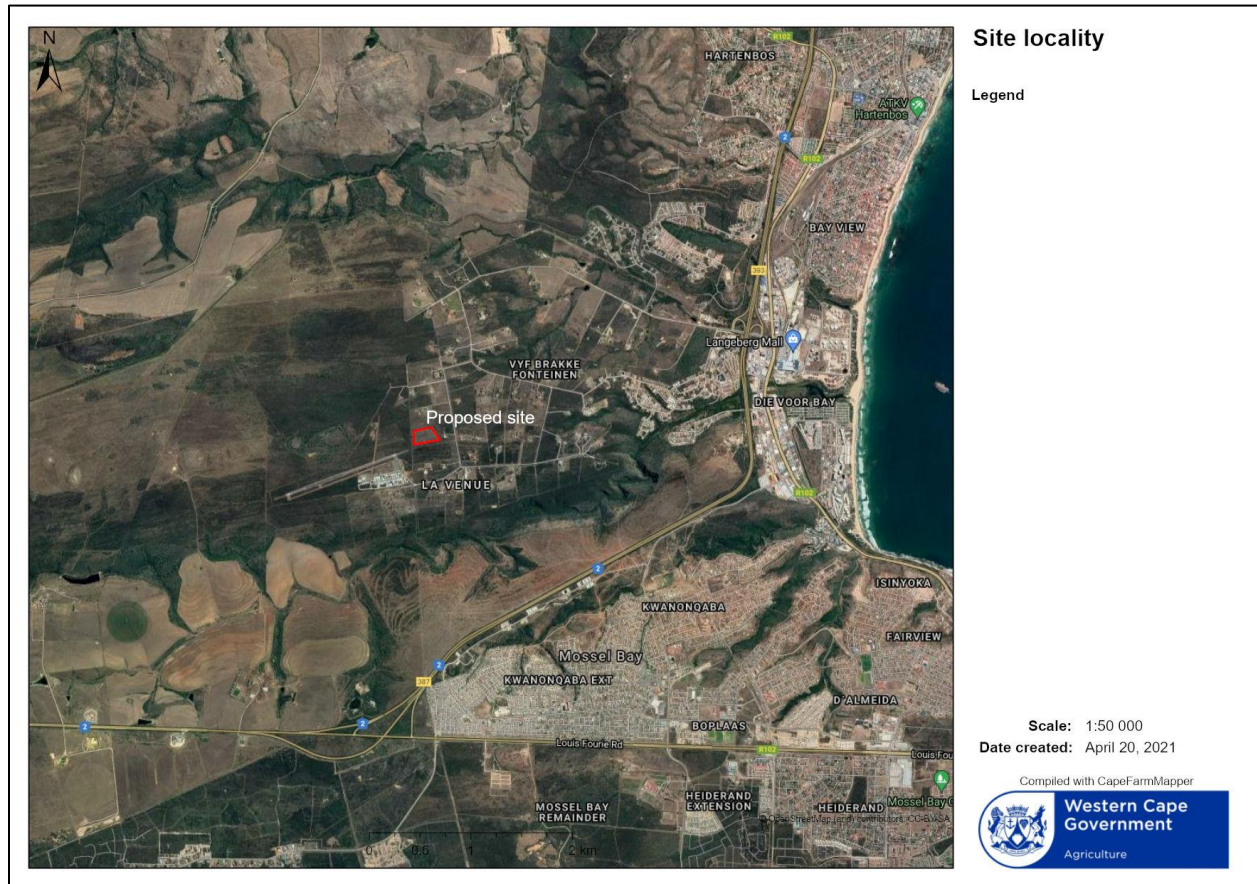
1. Introduction .....	3
2. Public Participation Plan .....	6
3. Identified Interested and Affected Parties.....	10
4. Conclusion.....	13
5. References .....	14

## List of Figures.

Figure 1: Locality of proposed development.....	3
Figure 2: Biodiversity attributes. ....	4
Figure 3: Proposed distribution of onsite-notices and letter-drops. ....	8

## 1. Introduction

Sharples Environmental Services cc (SES) has been appointed by Mr Kaye Smith, of Storage Mossel Bay (Pty) Ltd, to undertake the Basic Environmental Impact Assessment for the Proposed Construction of a Storage Facility on Erf 21275, Mossel Bay Local Municipality.



**Figure 1: Locality of proposed development.**

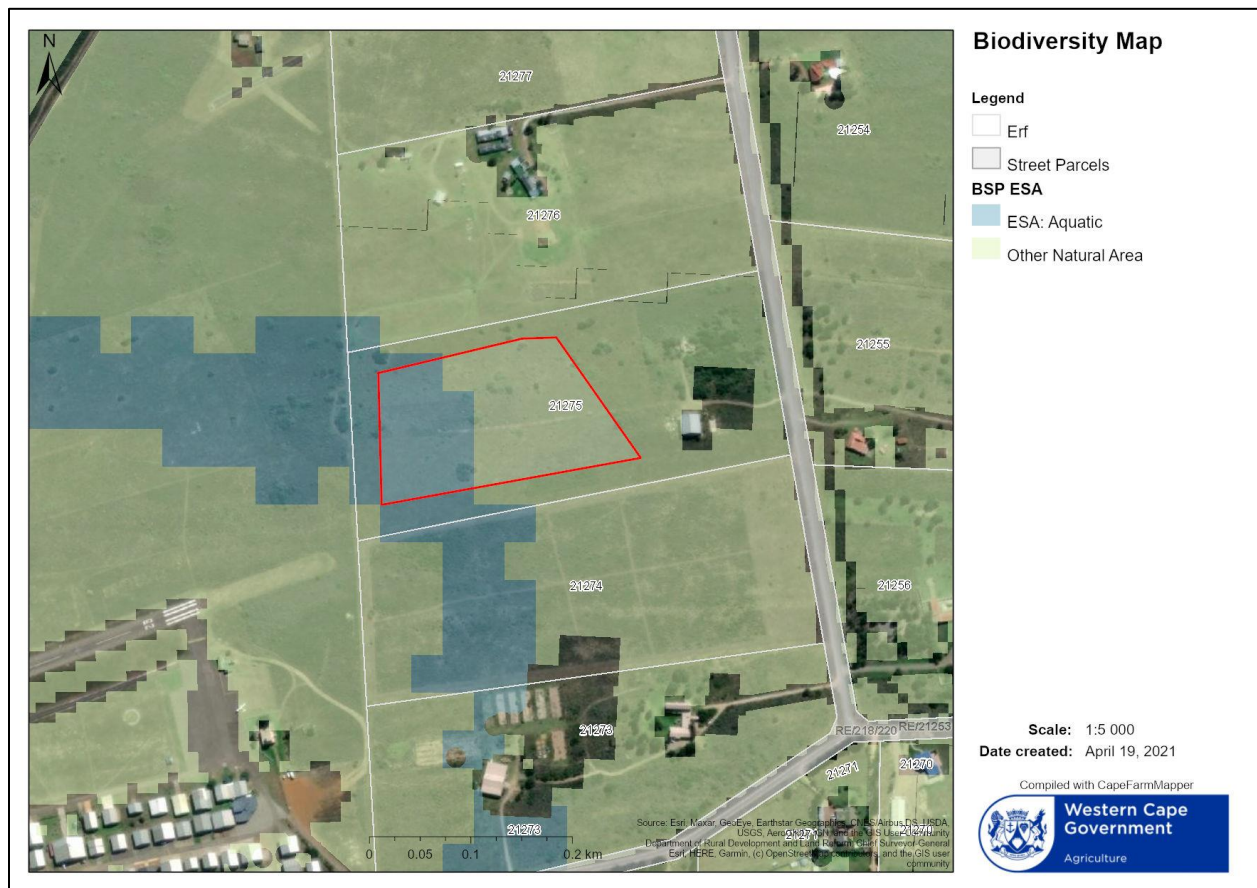
### LOCATION DESCRIPTION

The proposed site is situated on Erf 21275, located west of Vyf Brakke Fontein located within ward 7 of the Mossel Bay Local Municipality, Garden Route District Municipality. The site does contain some disturbance, including existing infrastructure located on the eastern portion of the site, and informal tracks, leading off of the tarred Nagtegaal Street, which forms the eastern boundary of Erf 21275. The site is located approximately 11.5km's inland, of Mossel Bay, the proposed coordinates are tabled below:

**Table 1: Proposed development footprint.**

Footprint	Latitude	Longitude
1	34°9'17.61S	22°3'48.41E
1	34°9'16.51S	22°3'53.97E
1	34°9'16.47S	22°3'55.29E
1	34°9'20.3S	22°3'58.54E
1	34°9'21.79S	22°3'48.57E

The proposed facility is approximately 28 830m<sup>2</sup> and is located in an ESA1: Aquatic area. According to CapeFarmMapper, 2021, approximately three quarters of the site is considered natural, which is defined as, "areas that are not essential for meeting biodiversity targets, but that play an important role in supporting the functioning of PAs or CBAs and are often vital for delivering ecosystem services". According to the Vegetation Map, 2018, the site is dominated by North Langeberg Sandstone Fynbos, with a threat status of Least Threatened (CapeFarmMapper, 2021).



**Figure 2: Biodiversity attributes.**

## **DESCRIPTION OF PROPOSED ACTIVITY**

The proposed development site is situated in Aalwyndal, on Portion 240, Vyf Braakke Fontein Farm, approximately 13km's north west of Mossel Bay Central. The proposed development will entail:

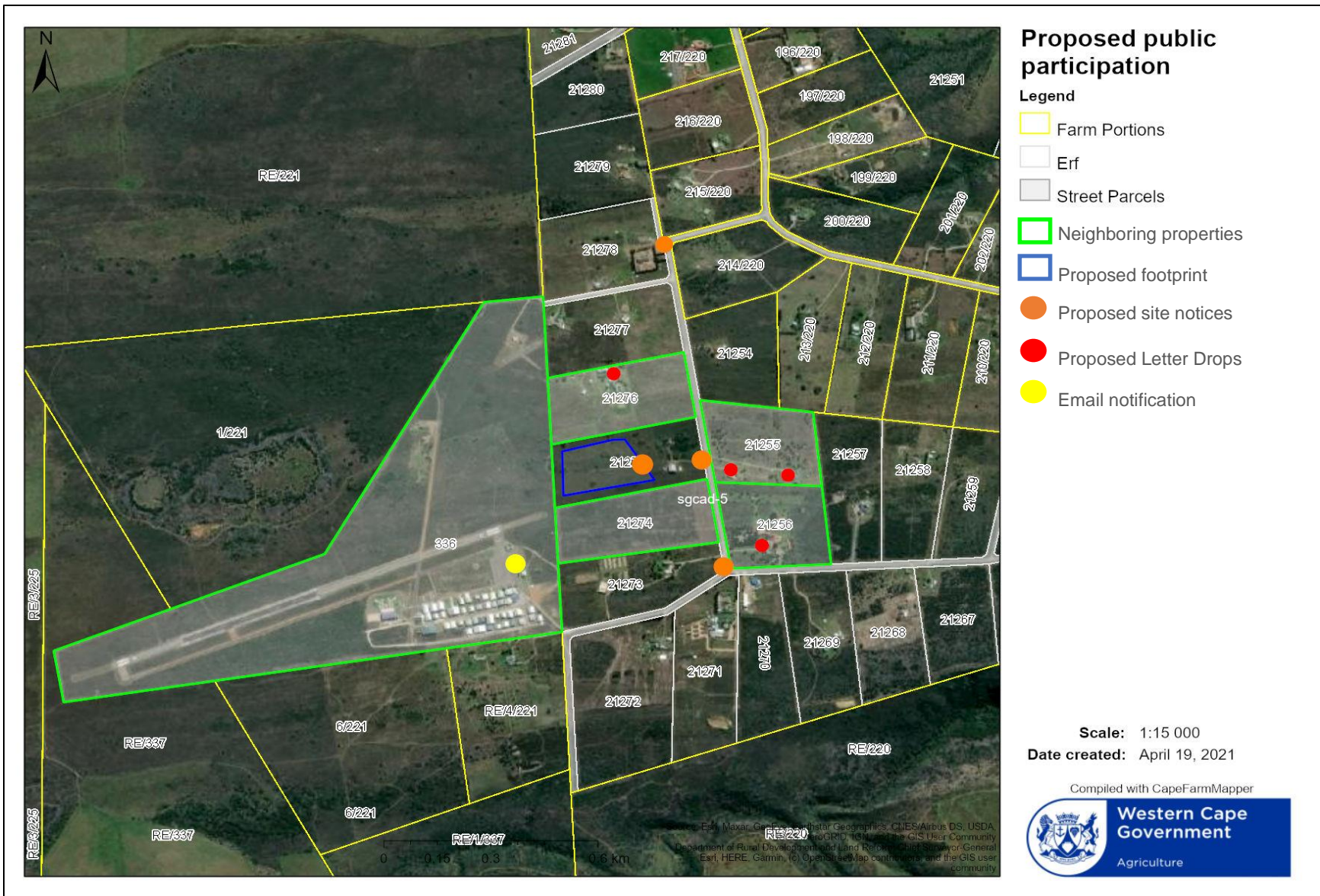
- The construction of 36 000m<sup>2</sup>, storage facility, accommodating approximately 2000 storage units that will be used for the storage of private goods, including but not limited to furniture, caravans, equipment, etc.
  - Unit sizes are proposed to be similar to a normal single garage size.
  - Accommodation will be made for a manager and security office on site, as well as ablution facilities within the building.
- Construction materials include concrete block or brick with corrugated metal roof.

## 2. Public Participation Plan

<b>Activity in accordance with regulation 41(2)(a) to (d) of the EIA Regulations</b>	<b>Requirements</b>	<b>Proposed</b>
<p><b>(a)</b> fixing a notice board at a place conspicuous to and accessible by the public at the boundary, on the fence or along the corridor of—</p> <p>(i) the site where the activity to which the application or proposed application relates is or is to be undertaken; and</p> <p>(ii) any alternative site;</p>	<p>Proponents/ applicants, EAPs, specialists and professionals, where relevant, must:</p> <ul style="list-style-type: none"> <li>- ensure that all reasonable measures are taken to identify potential I&amp;APs for purposes of conducting public participation on the application; and</li> <li>- ensure that, as far as is reasonably possible, taking into account the specific aspects of the application-</li> </ul>	<p>Notice boards fixed as per Figure 3.</p>
<p><b>(b)</b> giving written notice, in any of the manners provided for in section 47D of the Act, to—</p> <p>(i) the occupiers of the site and, if the proponent or applicant is not the owner or person in control of the site on which the activity is to be undertaken, the owner or person in control of the site where the activity is or is to be undertaken and to any alternative site where the activity is to be undertaken;</p> <p>(ii) owners, persons in control of, and occupiers of land adjacent to the site where the activity is or is to be undertaken and to any alternative site where the activity is to be undertaken;</p> <p>(iii) the municipal councillor of the ward in which the site and alternative site is situated and any organisation of ratepayers that represent the community in the area;</p> <p>(iv) the municipality which has jurisdiction in the area;</p> <p>(v) any organ of state having jurisdiction in respect of any aspect of the activity;</p> <p>and</p> <p>(vi) any other party as required by the competent authority;</p>	<p>(a) information containing all relevant facts in respect of the application or proposed application is made available to potential I&amp;APs; and</p> <p>(b) participation by potential or registered I&amp;APs has been facilitated in such a manner that all potential or registered I&amp;APs are provided with a reasonable opportunity to comment on the application or proposed application.</p> <p>In ensuring the above, applicants and EAPs, in addition to the methods contained in Chapter 6 of the EIA Regulations, or as part of reasonable alternative methods proposed in terms of regulation 41(2)(e) of the EIA Regulations, may make use of the following non-exhaustive list of methods :</p> <p>emails, websites, Zero Data Portals, Cloud Based Services, or similar platforms, direct telephone calls, virtual meetings, newspaper notices, radio advertisements, community representatives, distribution of notices at places that are accessible to potential I&amp;APs.</p>	<p>An extensive I&amp;AP database has been compiled, which identifies affected adjacent landowners, authorities, organs of state and other affected parties.</p> <p>A summary of the means proposed to notify the various I&amp;APs has been included in the section below. These include email notification, direct telephonic calls, Whatsapp Broadcasts, site notices and advertisement.</p> <p>Letter-drops will be undertaken as per Figure 3.</p>
<p><b>(c)</b> placing an advertisement in—</p> <p>(i) one local newspaper; or</p>		<p>An advertisement will be placed in the Mossel Bay Advertiser.</p>



<p>(ii) any official Gazette that is published specifically for the purpose of providing public notice of applications or other submissions made in terms of these Regulations;</p>		
<p><b>(d)</b> placing an advertisement in at least one provincial newspaper or national newspaper, if the activity has or may have an impact that extends beyond the boundaries of the metropolitan or district municipality in which it is or will be undertaken: Provided that this paragraph need not be complied with if an advertisement has been placed in an official Gazette referred to in paragraph (c)(ii)</p>		
<p><b>(e)</b> using reasonable alternative methods, as agreed to by the competent authority, in those instances where a person is desirous of but unable to participate in the process due to—                  (i) illiteracy;                  (ii) disability; or                  (iii) any other disadvantage</p>		<ul style="list-style-type: none"> <li>• I&amp;AP's who do not have access to email will be notified of the process via an sms or Whatsapp medium if appropriate.</li> <li>• Information containing all relevant facts in respect of the application or proposed application will also be circulated in this way if appropriate.</li> <li>• If we are made aware of any I&amp;AP with illiteracy, disability or other disadvantage we will engage with such I&amp;AP to ensure their issues are noted.</li> </ul>



**AVAILABILITY OF REPORTS FOR REVIEW & COMMENT**

All documents / reports with annexures will be uploaded onto the SES website for download, review and comment. The SEScc website is designed to be mobile friendly, allowing those with only mobile internet the availability to view the relevant reports. On request, reports will also be shared via bulk online sharing sites such as WeTransfer.

Any person(s) wishing to register as an I&AP, who may not be able to obtain documents via WeTransfer or the SES website, are encouraged to contact us within the allotted public participation period, and we will make alternative arrangements where necessary.

**PUBLIC INFORMATION MEETING**

Should the need arise for an information sharing session, a virtual meeting will be set up during which the EAP, Engineer, Client and any required specialist will present on the findings of the Impact Assessments. Participants will be given the opportunity to post questions to the presenters, which will be answered in a Q&A session. Any virtual meetings held will be recorded and made available to all registered I&AP's.

### 3. Identified Interested and Affected Parties.

#### AUTHORITIES AND ORGANS OF STATE

The following Authorities and Organs of State will be consulted during Public Participation:

STATE DEPARTMENTS				
AUTHORITY	CONTACT PERSON	MEANS OF NOTIFICATION		
		INITIAL NOTIFICATION	PREFERRED METHOD OF NOTIFICATION	PREFERRED METHOD OF DOCUMENT RECEIPT
Western Cape Government: Department of Environmental Affairs and Development Planning - Development Management (Region 3)	Mr G Benjamin	<ul style="list-style-type: none"> <li>Email notification</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
DEA&DP: Pollution Management	Ms. A McClelland	<ul style="list-style-type: none"> <li>Email notification</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
Breede-Gouritz Catchment Management Agency	Mr C Abrahams	<ul style="list-style-type: none"> <li>Email notification</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
Western Cape Government: Department of Transport and Public Works	Mr J Prodehl	<ul style="list-style-type: none"> <li>Email notification</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
Western Cape Government: Department of Agriculture	Mr C van der Walt	<ul style="list-style-type: none"> <li>Email notification</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
Heritage Western Cape	Ms W Dhansay	<ul style="list-style-type: none"> <li>Email notification</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
ORGANS OF STATE				
ORGANS OF STATE	CONTACT PERSON	INITIAL NOTIFICATION	PREFERRED METHOD OF NOTIFICATION	PREFERRED METHOD OF DOCUMENT RECEIPT
CapeNature	Mr C Fordham	<ul style="list-style-type: none"> <li>Email notification</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
	Ms M Simons	<ul style="list-style-type: none"> <li>Email notification</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
South African Civil Aviation Authority	Ms L Stroh	<ul style="list-style-type: none"> <li>Email notification</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
	Ms E Shogola	<ul style="list-style-type: none"> <li>Email notification</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>

Public Participation Plan

Garden Route District Municipality Executive Manager: Community Services	Mr C Africa	<ul style="list-style-type: none"> <li>Email notification</li> </ul>	•	•
Garden Route District Municipality Executive Manager: Planning and Economic Development	Mr L Menze	<ul style="list-style-type: none"> <li>Email notification</li> </ul>	•	•
Garden Route District Municipality: Environmental Management, Climate Change and Mitigation	Dr. N Viljoen	<ul style="list-style-type: none"> <li>Email notification</li> </ul>	•	•
Mossel Bay Municipality: Infrastructure services	Mr D Naidoo	<ul style="list-style-type: none"> <li>Email notification</li> </ul>	•	•
Mossel Bay Municipality: Planning	Mr. J Roux	<ul style="list-style-type: none"> <li>Email notification</li> </ul>	•	•
Mossel Bay Municipality: Community services	Ms E Nel	<ul style="list-style-type: none"> <li>Email notification</li> </ul>	•	•
Mossel Bay Municipality: Water and Sanitation	Mr. E Louw	<ul style="list-style-type: none"> <li>Email notification</li> </ul>	•	•
Mossel Bay Heritage Association	Ms R De Kock	<ul style="list-style-type: none"> <li>Email notification</li> </ul>	•	•
Mossel Bay Municipality: Water and Sanitation	Mr. E Louw	<ul style="list-style-type: none"> <li>Email notification</li> </ul>	•	•
Ward Councillor - Ward 7	Mr A.B Groenewald	<ul style="list-style-type: none"> <li>Email notification</li> </ul>	•	•

**ADJACENT LANDOWNERS / OCCUPIERS AND INTERESTED AND AFFECTED PARTIES**

The following Interested & Affected Parties will be notified during Public Participation:

<b>INTERESTED AND AFFECTED PARTIES</b>				
<b>REGISTERED I&amp;APS</b>				
<b>ORGANIZATION</b>	<b>CONTACT PERSON</b>	<b>INITIAL NOTIFICATION</b>	<b>PREFERRED METHOD OF NOTIFICATION</b>	<b>PREFERRED METHOD OF DOCUMENT RECEIPT</b>
Wildlife and Environment Society of South Africa	Mr S Pettoiffe	• Email notification	•	•
Gouritz Cluster Biosphere Reserve (GCBR)	Mr A Fowler	• Email notification	•	•
Mossel Bay Action Group	Mr A van Vuuren	• Email notification	•	•
<b>ADJACENT LANDOWNERS / OCCUPIERS</b>				
<b>DESCRIPTION/NAME</b>	<b>IDENTIFICATION</b>	<b>INITIAL NOTIFICATION</b>	<b>PREFERRED METHOD OF NOTIFICATION</b>	<b>PREFERRED METHOD OF DOCUMENT RECEIPT</b>
"Farm No: 336 SG Code: C0510000000033600000"	Mossel Bay Airport – Ms M van Wyk (General)	• Email notification	•	•
	Mossel Bay Airport – Mr M Febbraio (Aviation / Airfield Safety)	• Email notification	•	•
"Erf 21274 SG Code: C05100070002127400000"	Neighbouring landowner	• Email notification / Letter Drop / Postage	•	•
"Erf Nr: 21276 SG Code: C05100070002127600000"		• Email notification / Letter Drop / Postage	•	•
"Erf Nr: 21225 SG Code: C05100070002125500000"		• Email notification / Letter Drop / Postage	•	•
"Erf Nr: 21256 SG Code: C05100070002125600000"		• Email notification / Letter Drop / Postage	•	•

#### 4. Conclusion

SES confirms that all reasonable measures will be taken to identify potential I&APs for purposes of conducting the public participation on this application.

As far as is reasonably possible all information containing relevant facts in respect of this application will be made available to potential I&APs and participation by potential or registered I&APs will be facilitated in such a manner that all potential or registered I&APs will be provided with a reasonable opportunity to comment.

This public participation plan, once agreed with the competent authority, will be adhered to and any deviations, where relevant, will be identified and discussed with the authorities.

## 5. References

- Berry M (June 2020). *Biodiversity Survey: Extension of the Melkhoutfontein Cemetery, Near Still Bay.*