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REVISED PUBLIC PARTICIPATION PROCESS PLAN

FOR THE

Proposed expansion of Milkwood Manor House
and parking on Erf 10190, Remainder of Erf 2066
and Remainder of Erf 706, Plettenberg Bay,
Western Cape

APPLICANT:	More Family Collection
ENVIRONMENTAL CONSULTANT:	Sharples Environmental Services cc Michael Jon Bennett Lu-anne Beets
DEADP REFERENCE NUMBER:	16/3/3/6/7/1/D1/14/0217/24
DATE:	August 2024

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1. INTRODUCTION

Sharples Environmental Services cc (SES) has been appointed by Mr Robert More (the applicant) to apply for Environmental Authorisation for the Proposed expansion of the existing Milkwood Manor Guest House and parking on Erf 10190, Remainder of Erf 2066 and Remainder of 706, Plettenberg Bay, Western Cape.

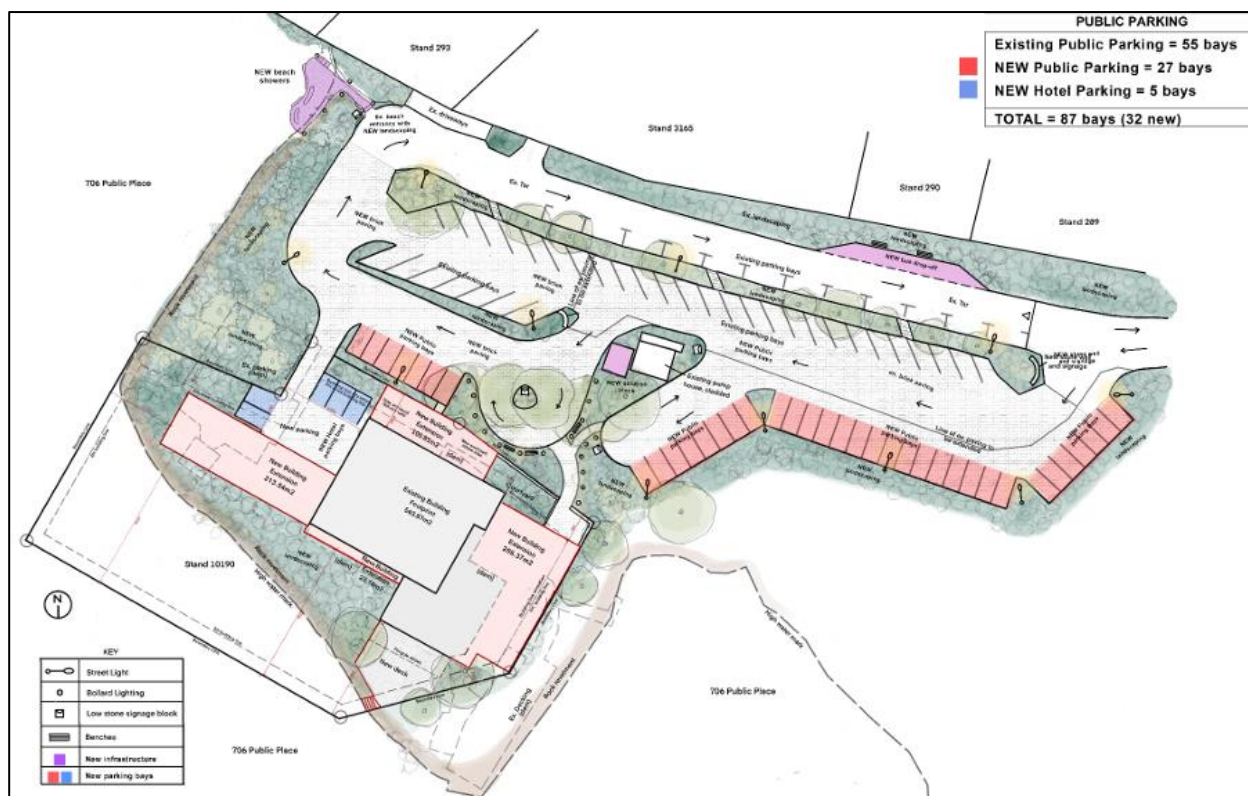
The purpose of this Public Participation Process Plan (PPP) is to get confirmation on the neighbours who must be included as I&APs at the start of the PPP. Since the development will stretch over three properties, a large number of neighbouring properties were identified. RE/706 and RE/2066 are large properties with many adjacent neighbouring properties which will not be affected by the proposed development. It is proposed to only include the neighbours directly adjacent to the proposed developmental site as part of our commitment to going above and beyond the normal Public Participation. It is also proposed to erect 4 English site notices as there is a lot of pedestrians in the area and multiple properties involved. The properties are discussed in more detail in sections 3 and 4.

2. DESCRIPTION OF PROPOSED PROJECT

This project proposes to upgrade the existing Milkwood Manor house and expand the existing parking area. It is proposed to expand the ground floor of the Guest House by approx. 550m² and the first floor by approx. 556m² and 8.5m height. It is also proposed to add 32 parking bays to the parking area and construct an ablution block and beach shower deck for public use.

PROJECT SCOPE OF WORK

- Expanding the existing Milkwood Manor house
- Adding 32 parking bays
- Construction of a new ablution block
- Construction of a beach shower deck
- New stone wall and signage
- New deck inside the cadastral boundary of Erf 10190
- Remove existing deck on the rock revetment
- New landscaping
- New bus drop of area



3. LOCALITIES AND ADJACENT PROPERTIES

As seen from Figure 3, the red polygon indicates the proposed site, and the green areas indicate the properties on which the proposed development will take place. The green areas show Erf 10190, Remainder of 2066 and Remainder of 706. It would make no sense to hand deliver or contact hundreds of residents who border the road and will not be affected by the proposal. It would be a waste of time and money not only to the supplier but also to the residents who would have to try to figure out why they were being contacted. The cost of EIA's is very expensive, and this nonsensical PP would simply drive up the cost further. As such, an alternative means to bring the proposed expansion to the attention of the potential Interested & Affected Parties, the client proposed to have an open day on site. This will further advance our commitment to going above and beyond the normal Public Participation.



Figure 3: Locality of proposed development.

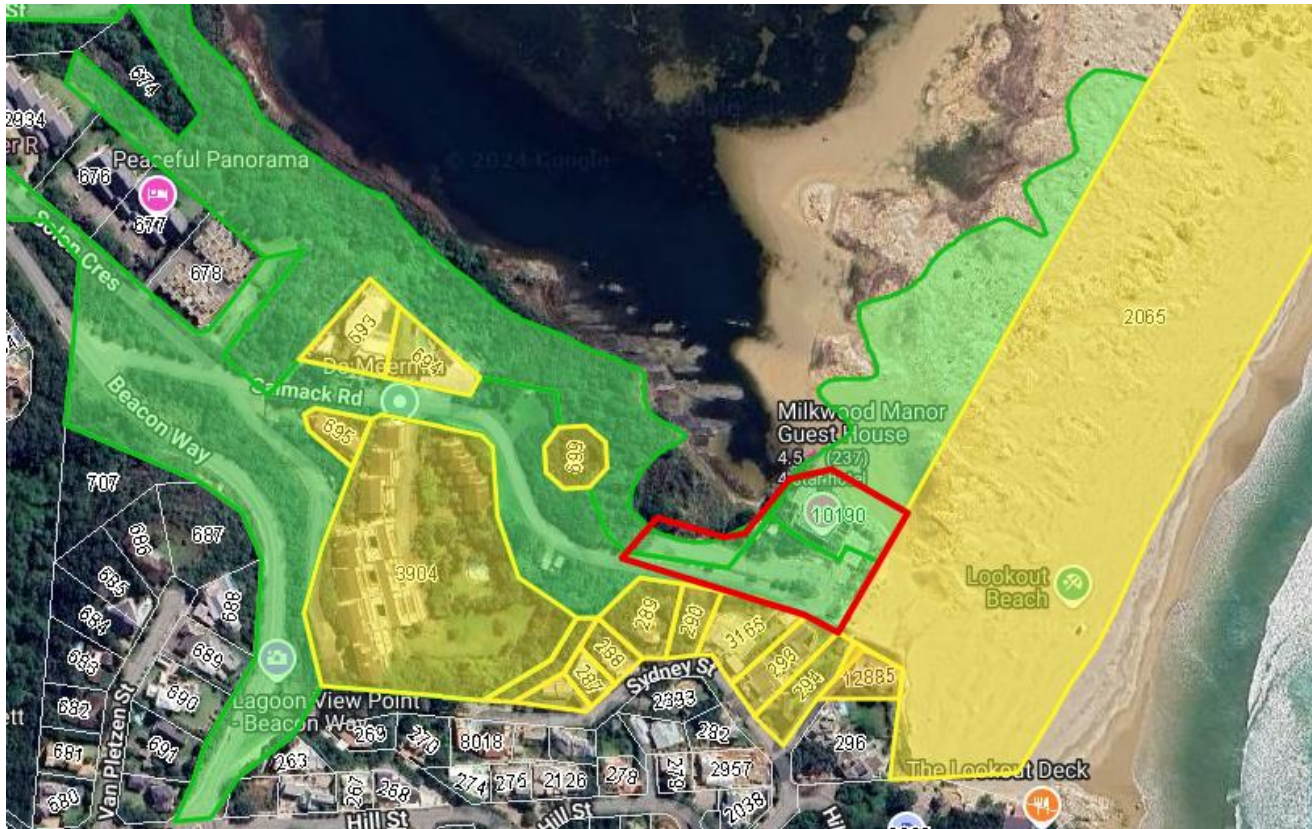


Figure 4: Proposed adjacent properties of all sites.

ADJACENT PROPERTIES TO BE INCLUDED

Table 1: Proposed I&AP's

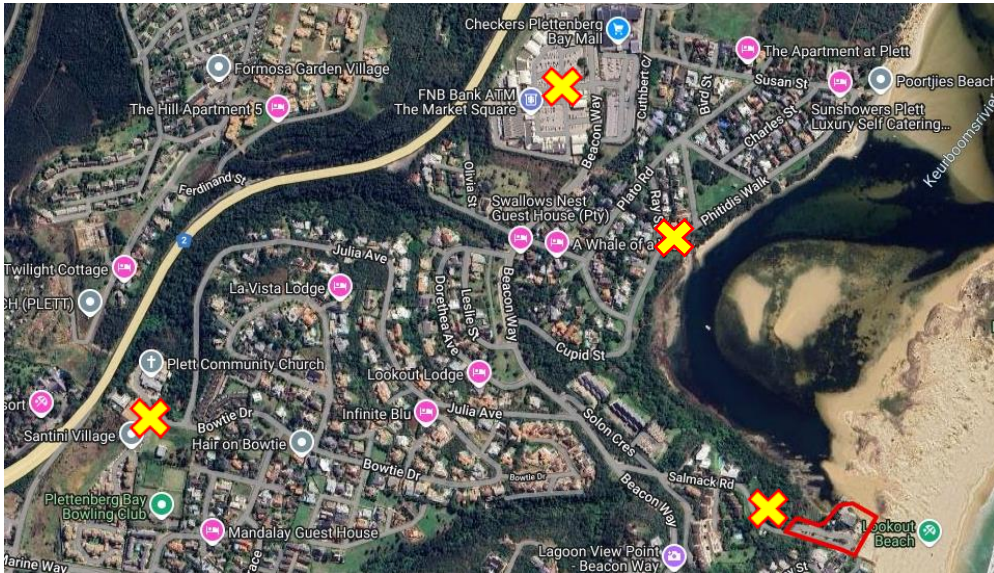
Farm Portion / Erf	Organisation / Name
Erf 2065	Lookout Beach
Erf 12885	The Plett Shed
Erf 294 / RE/294	
Erf 293	
Erf 3165	
Erf 290	
Erf 289	
Erf 288	
Erf 287	
Erf 286	
Erf 3904	De Meermin
Erf 699	
Erf 695	
Erf 694	
Erf 693	
Erf 1938	Public Open Space

AUTHORITIES TO BE INCLUDED

Authorities		
Nina Viljoen	Garden Route District Municipality	nina@gardenroute.gov.za
Brandon Layman	WCG: Department of Agriculture	brandonl@elsenburg.com
Carlo Abrahams	Breede-Gouritz Catchment Management Agency	cabrahams@bgcma.co.za
Ms. Rabokale Mphahlele	Breede-Olifants Catchment Management Agency	rmphahlele@bocma.co.za
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Lizelle Stroh	South African Civil Aviation Authority	strohl@caa.co.za environment@caa.co.za
Stephanie-Ann Barnardt	Heritage Western Cape	stephanie.barnardt@westerncape.gov.za
Xander Smuts	WC Department of Transport and Public Works	xander.smuts@westerncape.gov.za
Dave Swart	Ward 2 Councillor: Bitou Municipality	DSwart@plett.gov.za
Gavin Benjamin	Western Cape Government: DEADP	gavin.benjamin@westerncape.gov.za
Ms M Laros	DEA&DP: Coastal Management	marlene.laros@westerncape.gov.za
Dr Ralph Links	Acting Municipal Manager	rlinks@plett.gov.za
Melanie Koen	Department of Agriculture, Forestry and Fisheries (DAFF)	Mkoen@environment.gov.za /melanieko@daff.gov.za
Plettenberg Bay Community Environmental Forum	Plettenberg Bay Community Environmental Forum	info@plettenvironmentalforum.co.za
Ms. leptieshaam Bekko	DEA&DP: Biodiversity and Coastal Management	leptieshaam.Bekko@westerncape.gov.za
Ms. Anjé Minne	Bitou Municipality: Environmental Management Officer	aminne@plett.gov.za
Anton Bredell	Minister of Local Government, Environmental Affairs and Development Planning	coastal.enquiries@westerncape.gov.za magdalena.griesel@westerncape.gov.za
Branch: Oceans and Coast	National Department of Forestry, Fisheries and the Environment	OCEIA@dffe.gov.za

5. PUBLIC PARTICIPATION PLAN

Section 41 of NEMA was complied with during the Pre-Application Public Participation Process (dates to be confirmed)

Activity in accordance with regulation 41(2)(a) to (d) of the EIA Regulations	Requirements	Proposed
<p>(a) fixing a notice board at a place conspicuous to and accessible by the public at the boundary, on the fence or along the corridor of—</p> <p>(i) the site where the activity to which the application or proposed application relates is or is to be undertaken; and</p> <p>(ii) any alternative site;</p>	<p>Proponents/ applicants, EAPs, specialists and professionals, where relevant, must:</p> <ul style="list-style-type: none"> - ensure that all reasonable measures are taken to identify potential I&APs for purposes of conducting public participation on the application; and - ensure that, as far as is reasonably possible, taking into account the specific aspects of the application- <p>(a) information containing all relevant facts in respect of the application or proposed application is made available to potential I&APs; and</p> <p>(b) participation by potential or registered I&APs has been facilitated in such a manner that all potential or registered I&APs are provided with a reasonable opportunity to comment on the application or proposed application.</p>	<p>Due to the location of the site, we propose 4 English site notices at each of the yellow crosses in Figure 5.</p>  <p><i>Figure 5: Site notice locations</i></p> <p>Since the properties on which the development will take place is so large, placing site notices along the border of the large properties and at the Plettenberg Bay Mall will have the greatest public reach for the PPP.</p>
<p>(b) giving written notice, in any of the manners provided for in section 47D of the Act, to—</p> <p>(i) the occupiers of the site and, if the proponent or applicant is not the owner or person in</p>	<p>In ensuring the above, applicants and EAPs, in addition to the methods contained in Chapter 6 of the EIA Regulations, or as part of reasonable alternative methods proposed in terms of regulation</p>	<p>An I&AP database has been compiled, which identifies affected adjacent landowners, authorities, organs of state and other affected parties.</p> <p>Email addresses and postal addresses are being obtained from the municipality for all the adjacent landowners.</p>

<p>control of the site on which the activity is to be undertaken, the owner or person in control of the site where the activity is or is to be undertaken and to any alternative site where the activity is to be undertaken;</p> <p>(ii) owners, persons in control of, and occupiers of land adjacent to the site where the activity is or is to be undertaken and to any alternative site where the activity is to be undertaken;</p> <p>(iii) the municipal councillor of the ward in which the site and alternative site is situated and any organisation of ratepayers that represent the community in the area;</p> <p>(iv) the municipality which has jurisdiction in the area;</p> <p>(v) any organ of state having jurisdiction in respect of any aspect of the activity;</p> <p>and</p> <p>(vi) any other party as required by the competent authority;</p>	<p>41(2)(e) of the EIA Regulations, may make use of the following non-exhaustive list of methods : emails, websites, Zero Data Portals, Cloud Based Services, or similar platforms, direct telephone calls, virtual meetings, newspaper notices, radio advertisements, community representatives, distribution of notices at places that are accessible to potential I&APs.</p>	<p>As such all notifications for the availability of the Pre-Application BAR for commenting will be sent via email or letter drops.</p> <p>All authorities will be notified via email.</p>
<p>(c) placing an advertisement in—</p> <p>(i) one local newspaper; or</p> <p>(ii) any official Gazette that is published specifically for the purpose of providing public notice of applications or other submissions made in terms of these Regulations;</p>		<p>An advertisement will be placed in the Knysna-Plett Herald, a newspaper which has both print and online readership.</p>

<p>(d) placing an advertisement in at least one provincial newspaper or national newspaper, if the activity has or may have an impact that extends beyond the boundaries of the metropolitan or district municipality in which it is or will be undertaken: Provided that this paragraph need not be complied with if an advertisement has been placed in an official Gazette referred to in paragraph (c) (ii)</p>		
<p>(e) using reasonable alternative methods, as agreed to by the competent authority, in those instances where a person is desirous of but unable to participate in the process due to— (i) illiteracy; (ii) disability; or (iii) any other disadvantage</p>		<ul style="list-style-type: none"> • I&AP's will be notified via post. Information containing all relevant facts in respect of the application or proposed application will also be circulated in this way. • If we are made aware of any I&AP with illiteracy, disability or other disadvantage we will engage with such I&AP to ensure their issues are noted.

6. AVAILABILITY OF REPORTS FOR REVIEW & COMMENT

All documents / reports with annexures will be uploaded onto the SES website for download, review and comment. The SEscc website is designed to be mobile friendly, allowing those with only mobile internet the availability to view the relevant reports. On request, reports will also be shared via bulk online sharing sites such as WeTransfer.

Any person(s) wishing to register as an I&AP, who may not be able to obtain documents via WeTransfer or the SES website, are encouraged to contact us within the allotted public participation period, and we will make alternative arrangements where necessary.

PUBLIC INFORMATION MEETING

Should the need arise for an information sharing session, a virtual meeting will be set up during which the EAP, Engineer, Client and any required specialist will present on the findings of the Impact Assessments. Participants will be given the opportunity to post questions to the presenters, which will be answered in a Q&A session. Any virtual meetings held will be recorded and made available to all registered I&AP's.

7. CONCLUSION

SES confirms that all reasonable measures will be taken to identify potential I&APs for purposes of conducting the public participation on this application.

As far as is reasonably possible all information containing relevant facts in respect of this application will be made available to potential I&APs and participation by potential or registered I&APs will be facilitated in such a manner that all potential or registered I&APs will be provided with a reasonable opportunity to comment.

This public participation plan, once agreed with the competent authority, will be strictly adhered to and any deviations, where relevant, will be identified and submitted to the authority.