

MEMORANDUM



Enquiries: Ms Tracy Du Plooy
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File Nr: 2/6/1

OFFICE OF THE MUNICIPAL MANAGER

Aan/To:	: DEPUTY DIRECTOR: STREETS & STORMWATER, MR L DANIELS
Van/From	: THE ACTING MUNICIPAL MANAGER, MR BR ELLMAN
Afskrif/Copy	: EXECUTIVE MAYOR EXECUTIVE DEPUTY MAYOR SPEAKER CHIEF WHIP PORTFOLIO COUNCILLOR CHIEF FINANCIAL OFFICER DIRECTOR: CIVIL ENGINEERING SERVICES DIRECTOR: CORPORATE SERVICES DIRECTOR: ELECTRICAL ENGINEERING SERVICES DIRECTOR: PLANNING & DEVELOPMENT DIRECTORATE: COMMUNITY SAFETY & MOBILITY ACTING DIRECTOR: COMMUNITY SERVICES
Tel	: (044) 801 9069
Datum/Date	: 04 AUGUST 2026
Insake/Regarding	: APPOINTMENT AS ACTING DIRECTOR: CIVIL ENGINEERING SERVICES (05 AUGUST 2026, 13H00 – 07 AUGUST 2026)

In accordance with the Delegation of Powers adopted by Council on 24 April 2025, and with specific reference to the powers allocated to the Municipal Manager in terms of delegation 4.5.1.35, you are hereby appointed as the Acting Director: Civil Engineering Services for the period commencing on 05 August 2026, 13h00 up until and including 07 August 2026.

All the powers and functions assigned to the Director: Civil Engineering Services are hereby conferred upon you in your capacity as the Acting Director: Civil Engineering Services for the period mentioned above.

Yours Sincerely,

BR ELLMAN
MR BR ELLMAN
ACTING MUNICIPAL MANAGER